

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 5/12/2022 10:00 AM

Meeting Location: Zoom

Type of meeting: Co-Chairs: Note taker:	GFH advisory Committee Robert Frazier Kristin Leadbetter Madeline Makings	Attendees: Mahi, Malia Turner, Ross Brownstone, Steven Hargate, Sally Songster, Olivia Quenga, Kameo
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AGENDA

Quorum met. Meeting began at 10:08 AM with Robert going over the agenda and asking for comment/adjustments to meeting agenda.

Agenda Items:

1. Approve Agenda for Today's meeting
2. Approve Minutes for 4/28/2022 meeting
3. Announcements/Updates:
 - GFHAC Vacancies
 - Vacant - Grad Student (GPSA Appts/RSCD CA)
 - Vacant - Grad Coordinator at Large (Kelsey Darwin)
 - USO Roll-Call interest in attending an 8pm meeting at the Exchange building
 - HDH Connect CA appointment as student member
4. New Business:
 - Future Meetings
 - May 26, Zoom
 - Summer Monthly Meetings (June, July, Aug, Sept)
 - In-person, is there a preference for day/time
 - Fix-It Hotline Portal
 - GFH Resident Survey Results Discussion
 - Improve the Waitlist process (Michael)
 - Unify Pet Policy across GFH
 - Residential Term Limits (2-yrs)

Approval of Agenda:

- Sally Hargate - Motion to approve Agenda
- Ross Turner - Second the motion to approve agenda
- Approval of minutes 10:09
- Meeting minutes in 4/28, Robert will send an email out to approve 4/28 minutes over email.

Announcements/Updates:

- Comment: Robert: Anthony confirmed that he sent an email out to his CA's to see if they are interested in being on GFHAC and reach out to other graduate students that they may know. Currently no response but they will reach out to Kristin with interest.
- Comment Kristin: The email was just received by the CA's, she spoke with a few to talk about details. There is currently potential of electing Ximena on the board.
- Comment Robert: He spoke with USO & UCPD to have the Role call at 8pm at the Exchange.

- Question Robert: Is there interest in this group to attend?
- Comment Kristin: Is willing to attend yes,
 - o Ross, Olivia & Kristin confirmed their expressed interest in this event at the Exchange.
- Comment Robert: Will reach out to John Smart to schedule the roll call.

New Business:

Future Meetings:

- Question Robert: Is there any thought or idea on what might be a better day for future meetings?
- Comment Kristin: She is teaching over the summer, Monday or Wednesdays work the best.
- Comment Robert: Is there any day that doesn't work at all for some individuals?
- Comment Steven: Will be out of the country during the summer, Zoom is an option but not in person. Morning time would be the best.
- Comment Ross: Mondays & Fridays do not work overall for meetings.
- Comment Robert: Will submit a doodle poll to gather consensus on optimal meeting time.

Fix-It Hotline Portal:

- Question Robert: Has anyone heard anything about the Fix It Ticket change?
- Comment Robert: They added the ability and a box to add your time preferences to a fill in the blank box. Although there is not a guarantee they will be able to come to your unit during this time, they will try their best. Over a few weeks of this change we should be able to gather some feedback for adding this process for residents and see how it effects maintenance.
- Comment Ross: Does not understand why this is so complicated. There should be a method to make this happen. The wording does not alleviate the concerns of the resident not giving consent to enter the unit.
- Comment Robert: During the overall discussion, this is the wording that was decided on. It is not so much about the scheduling; it is logistically difficult having staffing going to different places at the same time. Overall manpower is also a concern, there will be a learning curve where we can assess this further down the road with residents and maintenance.
- Comment/Question Kristin: Consent should not be assumed. Is there a possibility that Kristin and/or Ross can join the meeting with maintenance tomorrow?
- Comment Robert: Yes, that is possible. Does tomorrow at 1 work tomorrow?
- Comment Ross/Kristin: Both confirmed attendance to this meeting with Robert and maintenance.
- Comment Robert: The lease that all residents signs outlines that if you submit a request you have a default do not enter. If you place a date and time reference it gives the residents an opportunity to not be surprised. Control is in the resident's hands with this option. There is still a gap to understand maintenance's side of the story.
- Comment Ross: Not saying that this is a bad fix to add a time. It would be better to schedule a specific time instead of a suggestion. Suggestion to include wording that explains to residents that they can call customer service and take permission away to enter. This would create awareness.
- Question Kristin: Hemlata and Hema have been involved, are they able to attend this meeting?
- Comment Robert: Yes they can attend.

GFH Resident Survey Results:

- Comment Robert: Commenting on the previous meeting about initiatives and making a difference.
- Robert Shared his screen to comment on the waitlist process.
- Comment Robert: Michael Salas drafted this process for us to use to submit to leadership when we have proposals come from this Committee. This one specifically is on the waitlist procedures and processes. This will provide a tracking document and moving forward this format is how the projects and information should be presented and sent out to leadership.
- Comment Kristin: Can this document be sent to all of us?

- Comment Robert: Yes, it can. Whatever the proposal is, use this template, including parts like Problem Statement, Project Proposal, Business Case, Scope & Risks. This will be the direction to strive for on Pet Policy or other ideas and initiatives moving forward.
- Comment Kristin: Can someone send the latest information from the Pet Policy meeting so she can catch up?
- Comment Robert: Using these templates to submit a recommendation to leadership, accepting of feedback, but not involved directly in the decision but craft a proposal for all ideas to be in one location.
- Comment Kristin: Working to get the pet policy and getting the work group back together. Suggestion to pay a yearly fee to have a pet instead of going through OSD. Spearheading the workgroup.
- Comment Robert: Would someone like to make a motion to start up the Pet Workgroup?
- Question Sally: Is there a possibility to get more pet waste stations in South Mesa?
- Question Ross: We would form a work group, write up a formal proposal and then discuss as a group or do we talk about the issues in the group and then work on a proposal?
- Comment Robert: Adding pet stations, outline all specific information in the proposal, submit to GFHAC and speak about it and then submit to leadership. The operational points we can just complete on our own. Not every issue will need a formal write up.
- Comment Kristin: Interested in all types of workgroups and holding conversations among workgroups to collaborate ideas or themes together.
- Comment Robert: Each proposal needs to be specific not to overwhelm one proposal or problem to solve. Taking on too much at once muddies the water. Big initiatives and policies might get confusing when trying to solve the problem, let it be one issue and let it stand on its own as a topic.
- Comment Kristin: Very specifically focus on what the goal is and continue as a work group to address problems as they arise.
 - o Ross Motioned to reestablish the Pet Work Group
 - Seconded by Olivia Songster
 - No objections.
 - Motion Carried
- Question Robert: Who would like to be a part of the work group?
- Comment Olivia yes would like to be a part.
- Question Kristin: Are we able to ask others if they can attend the workgroup to share opinions?
- Comment Robert: Yes, as visitors yes, but not as an active member.
- Comment Kristin: Will happily be on the committee. Ximena will also be interested in being on this committee.
- Comment Robert: Madeline can work on a draft of this template to send and have members begin using.
- Comment Olivia: Can I be added to the Box?
- Comment Madeline: Yes
- Comment Robert: Currently on the website all actively approved minutes through the term.
- Comment Ross: Interested in Residential Term Limits, should I work on a proposal or create a work group? Possibly turn into a student experience work group. Will work on the first draft of the term limits.
- Comment Kristin: Would be happy to be a part of this work group.
 - o Ross Motioned to form a Graduate family housing student experience work group
 - Motion is second by Kristin
 - Motion Carried
 - Members: Ross Turner & Kristin Leadbetter & Steven Brownstone
- Comment Steven: Do you feel that there is room for us to push on the term limits?
- Comment Robert: We are an advisory group, we can provide information, details, and a follow up to any resolution presentations. Once we receive a decision it can be restructured depending on feedback. Roles are to guide where we are going and how far we go based on what we know.
- Comment Kristin: Even if we can ask for more information that we can share with residents. Getting information so everyone is informed is better than not asking. Anything is worth a fight.
- Comment Robert: Inquiries are great, how do we move forward when we have more information
- Comment Ross: Goal for this work group is to dig into the history and find out when the 2-year start. Find out what the answer is, find more equitable answers and present to leadership.
- Comment Steven: There may be given a demand change since rates have changed and may change terms.

- Comment Robert: Graduate housing is the best value at UC San Diego on campus with housing.
- Comment Kristin: The union is currently bargaining. Personal experience has been that rent rates are to cover the debt.
- Question Kristin: Asking about scheduling a town hall, possibly before summer. The handbook states that there is a townhall per quarter.
- Comment Robert: Let's put that as an agenda item for the next meeting and spend some time on the town hall planning. Trying to discuss next time. Going back and forth between in person or on Zoom.
- Comment Sally: It is always good to have a Zoom component to a town hall as a rule of thumb.
- Comment Kristin: What budget is allocated for the community improvements? How is the money used? Are there opportunities?
- Comment Robert: The idea of any budget discussions has been moved up to the GPSA group. There are budget meetings coming up with the President, but it was specifically removed from GFHAC not involved in budgeting. Our discussions are about graduate students, present ideas for change, and leadership will take over on the budgetary end. This group needs to ask for needs and not analyzing where the funds come from.
- Comment/Question Ross: What allocation is there for GFHAC to have an influence on? If we could keep that in mind the overall budget or cut off amount that we would need to stay under. Possibility of giving us a ballpark number.
- Comment Robert: There is not a hard-fast rule or cut off amount. It is very illusive the process. There is not a line in the sand, based on where we are it depends and does not mean you cannot ask for improvements. Let us write those proposals up and present them. If we are denied monetarily then we will revise. Do not fear the no, seek out the yes.
- Comment Kristin: When making recommendations, when we know a spending limit, or if there is leftover funds there are a lot of ideas from GFHAC that could be used.
- Comment Robert: I can provide some insight, but I cannot give specific information. The money is not the hard line it depends on the ask and the proposal. Financial boundaries only surprises imagination.

Final remarks:

- Ross Motion to adjourn
- Kristin Seconded the motion
 - o Motion Carried

Meeting adjourned at 11:05AM.